

## **About the Approved Grant Organization Program Arizona Bar Foundation**

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The Foundation desires to acknowledge and assist, as resources are available, those entities who are performing services furthering the mission of 'access to justice for all Arizonans.' This approved grantee status is outside of the annual grant funding application process and does not have direct financial assistance associated with the approval. Return your completed, signed application to Chris.Groninger@azflse.org.

The requirements for application and benefits of an Approved Grant Organization status are outlined below. If your organization is interested in obtaining or continuing as an Approved Grant Organization, please complete the attached form. The form then will be submitted to the appropriate Foundation committees and then to the Foundation's Board of Directors for approval.

### To be considered an Approved Grantee, organizations:

1. Must be an IRS approved 501(c)3 organization registered to conduct business in the State of Arizona.
2. Must be an organization in good standing with Arizona Corporation Commission.
3. Must serve within the Arizona geographic area and those residing in the state.
4. Must have as your primary mission or service: a) free and/or reduced fee legal services; b) law related education for students in grades K – 12; and/or, c) To improve the legal system and facilitate the administration of justice.
5. Must comply with Title VII of the Civil Right Act of 1964, as amended, the Age Discrimination in Employment Act, and the State Executive Order No.99-4 which mandates that all persons, regardless of race, color, religion, sex, age, national origin, or political affiliation, shall have equal access to employment opportunities. The parties shall also comply with the Rehabilitation Act of 1973, as amended which prohibits discrimination in the employment or advancement in employment of qualified persons because of physical or mental handicap, and the Americans with Disabilities Act and shall not deny any individual any services or other benefits provided under this agreement on the grounds of age, race, color, religion, sex, gender identity and/or expression, sexual orientation, national origin, or handicap.

### Benefits of being designated an Approved Grantee include (as resources are available):

1. Organization listing on the Foundation's donation webpage as an eligible designated donation recipient.
2. Requested organizational news items and promotional materials will be posted on the Foundation website and through the Foundation's social media portals.
3. Employee eligibility for the Foundation's Loan Repayment Assistance Program (available only for legal aid organization attorneys).
4. Organizational notice for funding possibilities, educational seminar opportunities, and award nominee notifications.
5. As resources are available, Foundation staff may assist organizations with the following:
  - a. Development of website
  - b. Fundraising planning
  - c. Press releases
  - d. Development of brochures, pamphlets
  - e. Nonprofit accounting systems assistance
  - f. Grant writing, reporting, and management
  - g. Assistance with draft policy development and/or review

## Application for Approved Grant Organization Status Arizona Bar Foundation

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Please complete the following form and submit with the requested documentation.

Legal Name of Organization: \_\_\_\_\_

Street Address: \_\_\_\_\_

City State ZIP Code: \_\_\_\_\_

Authorized Representative: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_ Organization Website: \_\_\_\_\_

Along with the completed application, please submit the following documentation:

- 1) A copy of Organization's 501(c)3 IRS approval letter
- 2) Current Organizational Board of Directors roster
- 3) A copy of Organization's Articles of Incorporation

To be considered for Approved Grant Organization status, an organization must:

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3. Serve within the Arizona geographic area and provide services to those residing in the state.
4. Must have as your primary mission or service: a) free and/or reduced fee legal services; b) law related education for students in grades K – 12; and/or c) To improve the legal system and facilitate the administration of justice.
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With my signature below, I am verifying that \_\_\_\_\_ (organization name) meets the requirements listed above and further, that the Arizona Bar Foundation will be notified if ever there is a change where the stated requirements are no longer met and the organization is no longer eligible.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Type or Print name of Authorized Representative

\_\_\_\_\_  
Title of Authorized Representative